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Professional Career Opportunities

Systems Integrator

- Proficient w/Microsoft Office suite
- Proficient with Microsoft Project
- Excellent skills in administration of meetings, TEMs, etc., including managing calendars, taking notes, and constructing minutes that are comprehensive, organized, and grammatically correct.
- Ability to produce program plans, integrated schedules and executive briefings
- Ability to write effectively for, and use, electronic communications tools such as wikis, blogs, web sites (html), etc.
- Knowledgeable in computer systems, hardware, and data architecture, gathering/identifying requirements
- Life-cycle configuration management support for methodologies, including maintenance, administration, management, and reporting
- Requirements Management Experience is possibility for some positions
- Ability to produce program plans, integrated schedules, and executive briefings
- Experience with analyzing and establishing business process improvement
- Provide a total systems perspective including a technical understanding of relationships, dependencies and requirements of hardware and software components for a project.
- Must be knowledgeable in computer systems and gathering/identifying requirements, including life-cycle support, maintenance, administration, and management.
- Create drafts and/or reviews program documentation, generate formal review documentation, and participate in system and program reviews. Must be able to build detailed project cost estimates, schedules and WBS.
- Knowledge of hardware architecture, methodologies, and concepts. Prior experience working with teams supporting enterprise class applications and balancing new development with on-going operations and maintenance support is desirable.
- Understanding of agency mission, in addition to most or all phases of the intelligence lifecycle. Knowledge of other IC community partners. Agile Scrum Master Certification is desirable. Experience with software monitoring procedures also helpful.

DYNAMIC PEOPLE, POWERFUL RESULTS!